

**THE TULALIP TRIBES**  
**TGO/QCC/BINGO**  
**Job Description**

**JOB TITLE:** Bingo Custodian

**POSITION NUMBER:** ON GOING

**NOTE:** Sections in box are minimum requirements that all applicants must have to be considered for this job. These requirements must be stated on your application form to be considered for this position.

The Tulalip Tribes publicly announces that Indian Preference in hiring shall apply to Tulalip Tribal job opportunities.

**EDUCATION:**

- ☐ High School Diploma or GED equivalent preferred.
- \*If applicant does not meet this education requirement, employer will allow six (6) months from date of hire to meet job requirement, as a condition of employment.

**SKILLS:**

- ☐ Ability to work independently on assigned tasks.
- ☐ Good communication skills to interact with co-workers, supervisors, and customers.
- ☐ Must have team-oriented outlook and group cooperation.

**EXPERIENCE:**

- ☐ Working experience using commercial cleaning solvents and chemicals preferred.

**OTHER REQUIREMENTS:**

- ☐ Applicants will be required to successfully pass a “medium level” agility exam determining if physically capable of performing the essential job functions of the position.
- ☐ Must attend training and/or continuing education as assigned by Gaming Facilities Maintenance Manager.
- ☐ Will be responsible for the deliverance of the highest level of customer service to guests, VIP's, and co-workers.
- ☐ Must attend mandatory guest service training.
- ☐ Must be flexible to work both Casino sites, the "New" Tulalip Casino and the Quil Ceda Creek Casino.
- ☐ Must be able to obtain a Class II certification, and be licensed, with the Washington State Gambling Commission and the Tulalip Tribal Gaming Agency.
- ☐ Must be available to work any shift assigned to include days, swing, grave, weekends, and/or holidays.

**Physical Characteristics and/or Prerequisites:**

- ☐ Manual and finger dexterity to perform routine cleaning.
- ☐ Stamina to stand and walk for extended periods of time.
- ☐ Mobility to bend and/or stoop on a frequent basis.
- ☐ Tolerance to be exposed to common cleaning solvents and chemicals.
- ☐ Strength to lift up to 40 lbs. on a occasional basis.
- ☐ Mobility to climb stairs and ladders on a frequent basis.
- ☐ Tolerance to work in a smoke-filled environment.

**Tribal Department:** Bingo - Maintenance

**Employee Classification:** Non-exempt

**Job Summary:** Keep all area's of Bingo cleaned, including but not limited to, the entrance lobby, restrooms, main floor, kitchen, carpets, employee lounge, and the administration offices. All glass surfaces must be cleaned, as well as, all paper products needing to be replaced in the restrooms.

**Employee Reports To:** Bingo Maintenance Supervisor

**Extent of Job Authority:** To perform Bingo Maintenance tasks in accordance with established procedures.

**Specific Duties Performed:**

1. Restrooms:

- Clean mirrors, sinks, toilet bowls, and clean fingerprints from walls and doors.
  - Replace paper towels, toilet paper, and hand soap as needed.
  - Empty trash and replace bags.
  - Sweep, mop, strip, and burnish.
2. Main Floor:
    - Clean tables, ash trays, empty garbage, vacuum around and under tables.
  3. Lobby:
    - Sweep and mop floors, empty ashtrays and garbage, clean glass doors and windows above cashiers.
  4. Employee Lounge:
    - Clean tables, restrooms, ashtrays, empty garbage, and sweep and mop floors.
  5. Carpets:
    - Shampoo, fix snags, clean stains, remove gum, and report all needed repairs.
  6. Kitchen:
    - Clean hood filters, and mats. Empty garbage, sweep, vacuum, and mop all areas.
  7. Other duties as deemed necessary.

**Terms of Employment:** This is a Regular Full-time position requiring 40 hours per week or 2080 hours per year.

**Pav Range:** \$10.97 per hour

**Opening Date:** ON-GOING

**Closing Date:**

**Please return your completed application and required documents to the Tulalip Casino Receptionist by the closing date and time. \* Required documents must be submitted prior to interviewing.**